

**Details of the Documents Required Prior to Attending the Meeting  
Proxy Form, Registration, and Voting in the General Meeting of Shareholders**

All shareholders and proxies, please bring Notice of Meeting that you receive by post, proxy form, and other required documents as detailed below to register the attendance of Annual General Meeting of Shareholders No. 28 for year 2021 of Bumrungrad Hospital Public Company Limited. Please note that all requested documents are in line with the law and regulations of related regulator. The Company does not require documents from the shareholders to prevent them from attending or creates an unreasonable burden to them.

**1. Documents Required Prior to Attending the Meeting**

(A) For individuals

(1) Attending in person

Valid identity documents issued by the government authorities, e.g. identification card, governmental identification card, driving license, or passport, including the evidence of name or surname change.

(2) Attending by Proxy

2.1 Proxy form in the form as attached to the Notice of Annual General Meeting of Shareholders (**AGM**) (Form A or Form B), completely filled out and signed by the shareholder and the proxy, affixed with stamp duty.

2.2 Certified true copy of valid identity documents of shareholder, the same requirements from the individual, as specified in item (A)(1).

2.3 Valid identity documents of the proxy, the same requirement from the individual, as specified in item (A)(1).

(B) For juristic persons

(1) Director of the shareholder attending the meeting

1.1 Valid identity documents issued by the government authorities for the director, the same requirements from the individual, as specified in item (A)(1).

1.2 Certified true copy of the shareholder's Certificate of Registration of legal entity, showing that the director who attends the meeting has authority to act on behalf of the corporate shareholder.

(2) Shareholder appointing proxy to attend the meeting

2.1 Proxy form in the form as attached to the Notice of AGM (Form A or Form B), completely filled out and signed by the authorized directors of the shareholder and the proxy, affixed with stamp duty.

2.2 Certified copy of the shareholder's Certificate of Registration of legal entity, showing that the director(s) who sign the proxy form has authority to act on behalf of the corporate shareholder.

2.3 Certified true copy of the valid identity documents of the director(s) who signs the proxy form, the same requirement from the individual, as specified in item (A)(1).

2.4 Valid identity documents of the proxy, the same requirement from the individual, as specified in item (A)(1).

(3) Foreign investor having custodian in Thailand appoints a proxy

3.1 Document from the custodian

- a. Proxy Form in the form as attached to the Notice of AGM (Form A or Form B), or Form C, which can be downloaded from the Company's website, [www.bumrungrad.com/investor](http://www.bumrungrad.com/investor), completely filled out and signed by the authorized persons of the Custodian, as the grantor, and the proxy, affixed with the stamp duty.
- b. Copy of document confirming that the person who signs the proxy form is granted permission to conduct the business of custodian, certified true copy by the custodian's authorized persons.
- c. Copy of the custodian's Certificate of Registration of legal entity, certified true copy by the authorized persons, showing that the person who signs the proxy form as the grantor has authority to act on behalf of the custodian.
- d. Certified true copy of the valid identity documents issued by the authorities for the persons who can act on behalf of the custodian, as the grantor, the same requirement from the individual, as specified in item (A)(1).

3.2 Document from the shareholder

- a. Power of attorney from the shareholder authorizing the custodian to execute the proxy form on its behalf.
- b. Copy of shareholder's Certificate of Registration of legal entity, certified true copy by the authorized directors, showing that the authorized directors who sign the power of attorney have the authority to act on behalf of the corporate shareholder.
- c. Certified true copy of valid identify document issued by the authorities for the directors who sign the power of attorney, the same requirement from the individual, as specified in item (A)(1).

3.3 Valid identity documents issued by the authorities for the proxy, as specified in item (A)(1) for individuals.

If the original documents are not in Thai or in English, an English translation that is certified as true and correct translation by the shareholder (in case of individual) or the authorized directors of the shareholder (in case of juristic person) shall be required.

(4) For non-Thai nationals or legal entities established under foreign laws (other than appointing custodian as proxy under item (3))

Please provide the documents in accordance with item (A) individuals or (B) juristic persons above, as the case may be. If the original documents are not in Thai or in English, an English translation that is certified as true and correct translation by the shareholder (in case of individual) or the authorized directors of the shareholder (in case of juristic person) shall be required.

## 2. Proxy Form

The Company has attached to this Notice of AGM the following two Proxy Forms setting forth by the Department of Business Development, Ministry of Commerce:

- o Form A : General proxy form (simple form)
- o Form B : Specific proxy form

Form C, which is for the foreign investors which have custodian in Thailand, can be downloaded from the Company's website at [www.bumrungrad.com/investor](http://www.bumrungrad.com/investor).

Shareholders who are not able to attend the meeting may appoint a person as their proxy, as follows:

- (1) shareholders other than foreign shareholders who have custodians in Thailand shall complete either proxy Form A or Form B, and foreign shareholders with custodian in Thailand may choose to use either proxy Form A, Form B, or Form C, and in any case, each shareholder shall complete only one of the above proxy forms;
- (2) authorize a person to attend and vote at the meeting on the shareholder's behalf by specifying the name with details of a person or an independent director of the Company (as attached as Enclosure 9), to be the shareholder's proxy, and to sign the form as the grantor;
- (3) Baht 20 stamp duty must be affixed, whereby the date of the proxy form must be specified in such stamp duty to validate the legality; and
- (4) the completed proxy form must be returned to the following address **by Tuesday, 20 April 2021** for document verification:

Legal Department  
Bumrungrad Executive Suites, 3rd Floor  
Bumrungrad Hospital Public Company Limited  
33, Soi 3 (Nana Nua), Sukhumvit Road  
Klong Toei Nua, Vadhana, Bangkok 10110, Thailand

The shareholders shall authorize only one proxy to cast votes equal to the number of shares held by them, except for foreign shareholders with custodians in Thailand, cannot allocate their shares for divided votes.

### **3. Meeting Registration**

The commencement for the meeting registration will be two hours before the meeting, or from 12:00 p.m. onwards on Wednesday 28 April 2021 at Conference Center on the 21<sup>st</sup> floor, Bumrungrad International Clinic Building, No. 33, Soi 3 (Nana Nua), Sukhumvit Road, Bangkok. Please refer to the map attached as Enclosure 10.

### **4. Voting**

#### **1. Voting Regulation**

- (1) Voting on each agenda item will be done using ballots (with the exception of shareholders who have specified the votes in proxies, in which case the votes will be counted as specified by the shareholders). One share will count as one vote. Shareholders or proxies shall vote for only one choice -- agree, disagree or abstain -- and cannot divide their votes, except foreign shareholders with custodians in Thailand using proxy Form C.

For the agenda item for the election of directors, the voting can be done for each individual director at a time or for a group of directors, as the shareholders' meeting deems appropriate. For each resolution, the shareholder must exercise all of their votes, and cannot split their votes between any directors or groups of directors.

- (2) In the proxy form, if the grantor did not specify the authorization or the authorization is unclear for any of the agenda, or the meeting considers or votes on any matters other than as specified in the proxy form, including if there is a change or addition of any facts, the proxy shall have the right to consider and vote on such matter on behalf of the shareholder as appropriate.

## **2. Voting Procedures**

The Chairman shall inform the meeting of the voting procedures as follows:

- (1) The Chairman will propose that the meeting cast the vote for each agenda item by asking whether shareholders agree, disagree, or abstain.
- (2) Shareholders and proxies using proxy Form A, Form B or Form C, for which the shareholders have authorized the proxy to cast votes at their own discretion, shall vote using the ballot provided during registration, by marking only one of the boxes – agree, disagree, or abstain.
- (3) For proxies using proxy Form B and Form C, in which case the proxy must cast the votes in accordance with the shareholders' instructions, the Company shall count the votes as specified by the shareholder.

## **3. Resolution of the Meeting**

- o Ordinary cases: majority vote of the meeting.
- o For other cases, in which the laws or the Company's Articles of Association have provided otherwise, the resolution shall be in accordance with such laws or the Company's Articles of Association. The Chairman shall inform the meeting before the voting of such agenda.
  - (1) In case of a tie of votes, the Chairman of the meeting shall have an additional vote as the casting vote.
  - (2) Any shareholder or proxy having any special interest in a matter shall not be permitted to vote on such matter, and may be invited by the Chairman of the meeting to temporarily leave the meeting, except for voting on election of the directors.

## **4. Counting and Announcement of the Vote**

Unless otherwise decided by the Chairman, the vote count shall be done immediately, and the Chairman shall announce the results of the vote count in every agenda item.

**\*Please return all ballots for all agenda items to the Company's officers when the meeting is completed.\***