

**Documents Required Prior to Attending the Meeting  
Proxy Form, Registration and Voting in Shareholders' Meeting**

All shareholders and proxies please bring Notice of Extraordinary General Meeting of Shareholders (AGM), registration form, proxy form and other required documents as detailed below to register the attendance of the Extraordinary General Meeting of Shareholders No. 1/2015 of Bumrungrad Hospital Public Company Limited.

**1. Documents Required Prior to Attending the Meeting**

For Individuals

1. Self-Attending

Valid evidence issued by governmental authorities, e.g. identification card, governmental identification card, driver's license or passport, including the evidence of name or last name's change (if any).

2. Proxy

2.1 One Proxy Form in the form as attached to the notice of EGM (Form A or Form B only), completely filled out and signed by the Shareholder and the Proxy, affixed with the stamp duty.

2.2 Certified true copy of valid evidence of the Shareholder as specified in Item 1 for individuals.

2.3 Valid evidence of the Proxy as specified in Item 1 for individuals.

For Juristic Persons

1. Representative of Shareholder (Authorized Director) Attending the Meeting

1.1 Valid evidence of the authorized director(s) as specified in Item 1 for individuals.

1.2 Certified true copy of Shareholder's Letter of Certification by the authorized director(s). The letter must show a statement that the authorized director(s) has the authority to act on behalf of the Juristic Person which is the Shareholder.

2. Proxy

2.1 One Proxy Form in the form as attached to the notice of AGM (Form A or Form B only), completely filled out and signed by the authorized director(s) of the Shareholder and the Proxy, affixed with the stamp duty.

2.2 Certified true copy of Shareholder's Letter of Certification by the authorized director(s). The letter must show a statement that the authorized director(s) has the authority to act on behalf of the Juristic Person which is the Shareholder.

2.3 Certified true copy of valid evidence of the authorized director(s) signing the Proxy Form as specified in Item 1 for individuals.

2.4 Valid evidence of the Proxy as specified in Item 1 for individuals.

3. Proxy for Shareholder who is a Foreign Investor with Custodian in Thailand

3.1 Document from Custodian

- a. One Proxy Form in the form as attached to the notice of EGM (Form A or Form B) or Form C, which can be downloaded from the Company's website, [www.bumrungrad.com](http://www.bumrungrad.com), completely filled out and signed by the authorized person(s) of the Custodian and the Proxy, affixed with the stamp duty.

- b. Certified true copy of a document confirming that the Custodian has the permission to conduct the Custodian business by the Custodian's authorized person(s).
- c. Certified true copy of Custodian's Letter of Certification by the authorized person(s). The letter must show a statement that the authorized person(s) has the authority to act on behalf of the Custodian.
- d. Certified true copy of valid evidence of the authorized person(s) signing the Proxy Form as specified in Item 1 for individuals.

### 3.2 Document from the Shareholder

- a. Power of Attorney from the Shareholder assigning the Custodian to execute the proxy on his/her behalf.
- b. Certified true copy of Shareholder's Letter of Certification by the authorized director(s). The letter must show a statement that the authorized director(s) has the authority to act on behalf of the Juristic Person which is the Shareholder.
- c. Certified true copy of valid evidence of the authorized director(s) signing the Power of Attorney as specified in Item 1 for individuals.

### 3.3 Valid evidence of the Proxy as specified in Item 1 for individuals.

In case that the original documents are not in English, the English translation that is certified true and correct translation by the Shareholder (in case of individuals) or the authorized director(s) of the Shareholder (in case of juristic persons) shall be required.

#### 4. For Non-Thai Nationality or Foreign Company (Other than Those With Custodian in No. 3)

Please provide the documents in accordance with the above items no. 1 or no. 2 for individuals or juristic person as the case may be. In case that the original documents are not in English, the English translation that is certified true and correct translation by the Shareholder (in case of individuals) or the authorized director(s) of the Shareholder (in case of juristic persons) shall be required.

## 2. **Proxy Form**

Attached to the notice of EGM are two Proxy Forms by Department of Business Development, Ministry of Commerce, as follows:

- Form A : General Proxy Form (Simple Form)
- Form B : Specific Proxy Form

The third form, which is Form C, is for foreign investors with Custodian and can be downloaded from the Company's website at [www.bumrungrad.com](http://www.bumrungrad.com).

Shareholder who is not able to attend the meeting may appoint a person as your Proxy, as follows:

- (1) Shareholders other than foreign shareholders with Custodian in Thailand shall complete either Proxy Form A or Form B. Foreign shareholders with Custodian in Thailand may choose to use either Proxy Form A, Form B, or Form C. In any case, each Shareholder shall complete only one of the above Proxy Form.
- (2) Authorize a person to attend and vote at the Meeting on the shareholder's behalf by specifying the name with details of a person or an independent director of the Company (as attached in Enclosure 9) to be the shareholder's proxy and sign the form as the Grantor.
- (3) Affix 20 Baht stamp duty and specify the date of Proxy Form across such stamp duty to validate the legality.

- (4) Return the completed Proxy Form **by Monday 30 November 2015, at least two hours before the Meeting starts** for document verification to the following:

Mr. Banphot Kittikinglert  
Company Secretary and Investor Relations Department  
Bumrungrad Hospital Public Company Limited  
5<sup>th</sup> Floor, Phloen Chit Center Building  
2 Sukhumvit Road  
Bangkok 10110

The Shareholder shall authorize only one Proxy to cast votes equal to the number of shares held by him/her and cannot allocate his/her shares for divided votes, with the exception of foreign shareholders with Custodian in Thailand, where the shares can be divided for allocation of the votes.

### **3. Meeting Registration**

The commencement for the meeting registration will be 2 hours before the Meeting or from 14.00 hours onwards on Monday 30 November 2015 at Conference Center on 21<sup>st</sup> floor, Bumrungrad International Clinic Building, no. 33 Sukhumvit Road, Soi 3 (Nana Nua), Bangkok. Please refer to the map attached.

## **4. Voting**

### **1. Voting Regulation**

- (1) Voting on each agenda will be done using voting cards (with the exception of shareholders who have specified the votes in proxies, where the votes will be counted as specified by the shareholders). One share will count as one vote. Shareholder or proxy shall vote for only one choice, either agree, disagree or abstain and cannot divide his/her vote, with the exception of foreign shareholders with Custodian in Thailand using Proxy Form C.

For the agenda of election of directors, the voting can be done for each individual director at a time or for a group of directors, as the shareholders' meeting deems appropriate. For each resolution, the shareholder must exercise all of his/her votes and cannot split their votes between any directors or groups of directors.

- (2) In case of Proxy Form, if the grantor did not specify the authorization or the authorization is unclear for any of the agenda, or the Meeting considers or votes on any matters other than specified in the Proxy Form, including in case that there is a change or addition of any facts, the Proxy shall have the right to consider and vote on such matter on behalf of the Shareholder as appropriate.

### **2. Voting Procedures**

The Chairman shall inform the Meeting of the voting procedures as follows:

- (1) The Chairman will propose the Meeting to cast the vote for each agenda by asking whether any shareholders agree, disagree or abstain.
- (2) Shareholders and proxy of Proxy Form A, Form B or Form C which the shareholders authorize the proxy to cast votes at its own discretion, shall vote using the voting card provided during registration, by marking in only one of the boxes • agree • disagree or • abstain.
- (3) For proxy of Proxy Form B and Form C, where the proxy must cast the votes in accordance with the shareholders' instruction, the Company shall count the votes as specified by the Shareholder.

### **3. Resolution of the Meeting**

- Ordinary case: majority vote of the Meeting
  - Other case which the laws or the Company's Articles of Association provided otherwise: the resolution shall be in accordance with such laws or the Company's Articles of Association. The Chairman shall inform the Meeting before the voting of such Agenda.
- (1) In case of a tie of votes, the Chairman of the Meeting shall have an additional vote as the casting vote.
  - (2) Any Shareholder or Proxy having any special interest in a matter shall not be permitted to vote on such matter and may be invited by the Chairman of the Meeting to temporarily leave the Meeting, except for voting on election of the Directors.

### **4. Counting and Announcement of the Vote**

The vote count shall be done immediately and the Chairman shall announce the results of the vote count in every agenda.

***\*Please return all voting cards for all agendas to the Company's officers when the meeting is completed.\****